

October 2014
July 2015



***NGDO Spanish National Platform -Obra Social "la Caixa"
Training Programme***



Introduction

Since 1997, the **International Cooperation Programme of Obra Social “la Caixa”** has joined in the commitment to solidarity for the eradication of extreme poverty in low-income countries in Africa, Asia and Latin America. This commitment is materialized in the support of national and international innovative social justice initiatives, which encourage local participation, giving priority to the most vulnerable groups.

In addition, the programme supports training actions in management, development and humanitarian action addressed to professionals of NGOs and other stakeholders, in order to contribute to the improvement and effectiveness of the institutions where they work. The collaboration with NGDO Spanish National Platform takes place in this framework.

The **NGDO Spanish National Platform (Coordinadora)** works closely with Obra Social “la Caixa” since 2009, a collaboration that translates into the Training Programme of Coordinadora and Obra Social “la Caixa”, addressed to professionals and volunteers of NGOs and other entities of the sector, as well as the general public interested in the field of cooperation for development.

The collaboration between the two organizations provides continuity to a common commitment for specialized quality training, oriented to the integral development of both professional and personal skills. The training programme responds to a call for the professionalization of the sector, where the management demands of NGDOs and the need for innovation in strategies and ways of doing converge.



Training Programme



Sharing knowledge and continuous learning are key tools aimed at improving the capabilities and performance of development organizations. Training is an excellent opportunity to give an answer to the trends and emerging priorities on the International Development Agenda. Furthermore, it tries to deepen theoretical frameworks and methodologies that contribute to the effectiveness of the work of NGOs.

Therefore, the programme aims at bridging a gap from the recognition of experience and the implementation of knowledge as good practices and lessons learned, to the dialogue related to new perspectives and innovative solutions in the field of cooperation and development. The purpose is **the training of people who have a high level of professional competence and are fully aware of their social responsibility.**

There are two training paths differentiated by their target audience:

NGDO

This first path is oriented to the training of professionals from NGOs and other organizations of the sector. This path seeks to develop skills and competences of people and improve the practices of the entities. The purpose is the dissemination and exchange of specialized knowledge in the field of cooperation for development, as well as in management and improvement of the processes of organizations.

Volunteering

This second path is oriented to the training of the volunteer members of our organizations, other NGOs and the general public. This line is intended to raise awareness, involve people socially and motivate the citizens regarding the eradication of poverty as well as encourage a better understanding about the work carried out by NGOs and the role of volunteers as active citizenship.

NGDO Courses

PRICE €

THEMES	FORMAT (*)	TEACHING HOURS	Member/ Not member
Access to European funds for development cooperation. <u>Basic level</u> (***) From 4 to 24 November 2014	On line	40 hours	50€/85€
Results-oriented management. Practical applications. 21 and 22 January 2015	On-site	16 hours	30€/60€
Political impact. Tools and alliances for social change. 11 and 12 February 2015	On-site	16 hours	30€/60€
Access and management of European funds for development cooperation. Contract management. <u>Advanced level</u> (***) 23 and 24 March 2015	On-site or On line (according to demand)	16 hours	35€/60€
Inequality and poverty. 28 and 29 April 2015	On-site	16 hours	35€/60€
Transparency, accountability and responsibility. From 6 to 20 May 2015	On line	16 hours	35€/60€
Communication for social change. 27 and 28 May 2015 + two on-line weeks	Semi on-site	40 hours	50€/85€
Funds diversification, access to international cooperation funds. 23 and 24 June 2015	On-site	16 hours	35€/60€

Volunteering Courses

PRICE € (**)

THEMES	FORMAT	TEACHING HOURS	Member/ Not member
<p>Volunteering in Cooperation for Development. Editions:</p> <p>From 11 November to 12 December 2014 From 24 March to 22 April 2015 From 21 April to 20 May 2015 From 19 May to 17 June 2015</p>	On line	40 hours	35€/45€
<p>Volunteering in Cooperation for Development. Development, Poverty and Human Rights. (Specialized Edition)</p> <p>From 27 January to 25 February 2015</p>	On line	40 hours	35€/45€
<p>Education for Development and Global Citizenship.</p> <p>From 24 February to 25 March 2015</p>	On line	40 hours	35€/45€

(*) Venue for the on-site courses: Caixaforum Madrid. Paseo del Prado 36. 28014 Madrid.

(**) The volunteering courses are free of charge for residents and citizens of Latin America, Africa or Asia, in order to facilitate both their participation and access to training.

(***) This course can be taught in English if needed, or according to demand.

How to enroll

- All courses of the programme must be requested through the [Training Section](#) on the Coordinadora's web. You should register as a user.
- An application form will be published approximately one month prior to the start date and will be available for each course.

It is important to fill in all fields of on-line registration, so that the Coordinadora can contact people interested in each course.

- Each course will have specific selection criteria, depending on the theme and the level defined.

- All courses offered have a specific application deadline. After this deadline, subsequent requests will not be accepted and the selection of participants will take place. Then all people interested in the course will be informed by email about the status of their request.

- Those who are in the shortlist of a course will receive by email the instructions on how to pay and the deadline for doing so.

- If there is any vacancy among the people admitted to a course, the vacancy will be filled with one of the candidates on the waiting list.

A reduced fee will be applied for those who are seeking employment, and the prices will be the same as those stipulated for member organizations.



Contacts

Responsible for NGDO Training

Piedad Martín Sierra

formacion@coordinadoraongd.org

+34-91 5238715

Responsible for Volunteering Training

Lola Díaz-Salado

voluntariado@coordinadoraongd.org

+34-91 5212983

<http://formacion.coordinadoraongd.org>



www.coordinadoraongd.org

Obra Social "la Caixa" Information Service

Tel.: 902 22 30 40

From Monday to Sunday

From 9 am to 20 pm

www.laCaixa.es/ObraSocial



COORDINADORA
ONG PARA EL DESARROLLO
ESPAÑA



FORMACIÓN
COORDINADORA



Obra Social "la Caixa"